

**PERMISSION TO RELEASE INFORMATION
FOR PERSONAL HISTORY EVALUATION**

TO: Office of Ministry

DATE:

I hereby give my permission for authorized agents of West Ohio United Methodist Church to conduct an investigation of my background, including arrest/conviction records, employment, health, credit, military, driving record, and other factors which such agents may deem proper and necessary subjects of investigation, in order to properly assess my character, reputation, and background in connection with my application for employment with West Ohio United Methodist Church.

I give my permission for any person, business, or institution contacted in the course of such investigation to release any and all information properly requested, and copies of same if requested. I do hereby release such person, business, or institution from all liability for providing correct information. I understand that I may request a complete and accurate disclosure of the nature and scope of the background investigation, to the extent such investigation includes information bearing on my character, general reputation, or personal characteristics.

I recognize the right of West Ohio United Methodist Church to treat at its discretion certain sources as confidential.

Applicant Signature: _____

Print Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Previous address _____

Previous address _____

Date of Birth: _____

Social Security No.: _____

Driver's License No.: _____ State _____

In Presence of Witness: _____

(signature and title)

(print name and title)

*Note: You may retain a copy of this form for your files.
(background permission release form)*

Mail to:
**Office of Ministry
West Ohio Conference
32 Wesley Blvd
Worthington, OH 43085**